

University of Finance and Administration

FACT SHEET 2025/2026



GENERAL INFORMATION

Legal name of institution:	University of Finance and Administration
Erasmus Code:	CZ PRAHA13
Rector:	Ms. Bohuslava Šenkýřová
Address:	Estonská 500, 101 00 Prague 10, Czech Republic
Phone:	+420 210 088 819
Web page:	www.vsfs.cz/en , https://www.vsfs.cz/en/why-study-vsfs/
E-mail:	erasmus@vsfs.cz

INTERNATIONAL OFFICE

Vice Rector for International Relations and Lifelong Learning: doc. RNDr. Petr Budinský, CSc.

CONTACT PERSONS for incoming students and staff:

Institutional Erasmus Coordinator

(aka Responsible person for OLA): **Mgr. Lucie Finová**, International Department Director
lucie.finova@vsfs.cz, T: +420 255 785 730

Erasmus coordinator/contact:

Bc. Linda Havrdová, linda.havrdova@vsfs.cz
Erasmus+ student mobility (incoming/outgoing)
T: +420 210 088 819 Mob: +420 724 126 138

Erasmus coordinator/contact:

Mgr. Vasilina Pazdnikova, vasilina.pazdnikova@vsfs.cz
Erasmus+ staff mobility (incoming/outgoing)
T: +420 210 088 819 Mob: +420 724 126 138

ACADEMIC CALENDAR 2025/2026



Winter Semester 2025/26 Orientation week: Learning period: Examination period:	29.09.2025 – 05.02.2026 22.09.2025 – 26.09.2025 29.09.2025 – 19.12.2025 05.01.2026 – 05.02.2026
Summer Semester 2025/26 Orientation week: Learning period: Examination period:	09.02.2026 – 31.05.2026 02.02.2026 – 06.02.2026 09.02.2026 – 01.05.2026 04.05.2026 – 30.05.2026

NOMINATION & APPLICATION FOR INCOMING STUDENTS

	Winter Semester	Summer Semester
Nomination Deadline	01 May	01 November
Application Deadline	31 May	30 November

Students apply online by filling out the application form (<https://www.vsfs.cz/en/?id=2084-application-form>) and uploading a CV, a cover letter, a photo, a proof of health insurance, a copy of passport/ID card and a Transcript of Records.

Language level: Students are expected to have at least a **B2 level English**. However, no language proficiency certificate is required. The sending institution is responsible for ensuring an appropriate language knowledge of their students.

COURSES

Please select your courses from the Course Catalogue. The selected courses must be approved by home university in the Learning Agreement. Timetable will be published one week before the semester begins. In case of timetable clash, students are required to make changes to the original Learning Agreement.

Course Catalogue: https://www.vsfs.cz/prilohy/course_catalogue_2025_2026.pdf

Please note that there are no Czech Language courses at VŠFS and that we cannot provide students with a tutor for supervising their final theses.

ACCOMMODATION

VSFS offers one-, two- or three-bed rooms in a newly opened accommodation facility in Prague 5. Rooms are newly restructured with free Wi-Fi and 24/7 security service.

Please contact campus@vsfs.cz for more information.

You can get an overview of VSFS's accommodation offer at the following website:

<https://www.campus-prague.com/>