

Cancellation Policy

Right of withdrawal

You have the right to withdraw from this contract within fourteen days without giving any reason.

The withdrawal period is fourteen days from the day on which you, or a third party designated by you other than the carrier, receives the first delivery of the distance learning materials.

If the distance learning materials are provided exclusively in digital form and not on a physical data carrier, your right of withdrawal expires once you first access the distance learning materials, provided that you have expressly consented to the commencement of the service before the end of the withdrawal period and acknowledged that your right of withdrawal will expire upon first access.

Without such consent, access to the distance learning materials will only be granted after the fourteen-day withdrawal period has expired.

To exercise your right of withdrawal, you must inform the

Fernstudieninstitut der Berliner Hochschule für Technik

Luxemburger Str. 10

13353 Berlin

Phone: +49 (0)30 4504-6000

E-Mail: fsi@bht-berlin.de

of your decision to withdraw from this contract by means of an unequivocal statement (e.g., a letter sent by post or an email). You may use the attached Sample Withdrawal Form to exercise your right of withdrawal; however, its use is not mandatory.

To meet the withdrawal deadline, it is sufficient that you send your notification of withdrawal before the withdrawal period has expired.

Consequences of withdrawal

If you withdraw from this contract, you must return the distance learning materials provided on a physical data carrier to us without undue delay and, in any event, no later than fourteen days from the day on which you informed us of your withdrawal. The deadline is met if you dispatch the distance learning materials before the fourteen-day period has expired. You will bear the direct costs of returning the distance learning materials.

We will use the same means of payment for this refund as you used for the original transaction, unless expressly agreed otherwise with you; in no event will you incur any fees as a result of this repayment. We may withhold the refund until we have received the distance learning materials back or until you have provided proof that you have returned the distance learning materials, whichever is earlier.

-Sample-

Withdrawal Form

If you wish to withdraw from the contract, please complete this form and return it within fourteen days of receiving the contract confirmation from the Institute of Distance Learning (Fernstudieninstitut).

Berliner Hochschule für Technik
Fernstudieninstitut
Luxemburger Str. 10
13353 Berlin
E-Mail: fsi@bht-berlin.de

Withdrawal

I/we hereby withdraw from the contract concluded by me/us.

Distance learning course: _____

Date of order: _____

First name and Last name: _____

Your street, house number: _____

Your postal code, city: _____

Date

Signature (only for paper communications)